

**Dawn Reid**  
**Management Assistant**  
**Communications**



**What do you do for the city?**

“I’m currently the Management Assistant (MA) for the Communications Department. Previously, I was the MA for both Government Relations and Communications. In addition to sending out the weekly #Notes2Know, I also write for, and help manage, the monthly InFocus magazine, assist our director with research and projects, and manage the team’s budget. “

**What big projects are you working on now?**

“We have a lot going on in our area especially since we became a standalone department last summer, and we also have a new director. I’m working to help increase employee engagement with more internal communications this year. That includes helping with leadership messaging, using Yammer more, and making fun videos.”

**Favorite thing about working for the city :**

“The people. There are a lot of incredibly talented people here, and I love the new energy. And even though the city is growing rapidly, it still feels kind of like a family. I hope that never goes away. “



*“Our rescue pup, Pheeb. She doesn’t believe in sleeping in.”*

**Favorite Core Value:**

“I’d have to say optimism. They’re all important, but I think having hope and being positive is so powerful and goes a long way towards reaching goals.”

**What do you do when you’re not at work?**

“I like to run, watch reruns of The Office, and hang out with my family and friends.”

**Fast Facts**

Favorite movie:  
**Fargo**

Cannot start the day without:  
**Playing with my dog**

Favorite app:  
**Instagram**

Dream vacation:  
**Bigfoot expedition in the Pacific Northwest**

Favorite restaurant:  
**Ocotillo (in Phoenix)**

