

# Deferral Request Form



Development Services 1900 North Civic Square, Second Floor, Goodyear, AZ 85395 (623) 932-3004, Opt 2

## PLAN DEFERRAL GUIDELINES (Per Section 107.3.4.1 of the IBC)

A Deferral Request Form shall accompany the Building Permit Application for the primary permit. The request will be reviewed and approved or denied along with all submitted plans and documentation.

Only the drawings referenced below may be considered as a deferral request:

- Special Structural Components
- Racking
- Trusses

When approved, a Deferral Application along with a complete set of the deferred plans shall be submitted within 45 calendar days of the primary building permit being issued. In addition, no rough (frame, electrical, plumbing, or mechanical) inspections shall be scheduled prior to deferral approval. Please consider the applicable review time frames when requesting a deferred plan submittal.

A fee of \$160.00 will be assessed for each deferred item requested and must accompany the deferred plan submittal.

In the event the deferred plans are not received within 45 calendar days of the issuance of the building permit for the project, the Building Official may issue a stop work order on all work at the site.

Permit Number: \_\_\_\_\_ Project Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Suite Number: \_\_\_\_\_

List all items included in the request for deferred plan submittal:


By signing below, I acknowledge and agree to comply with the guidelines pertaining to the deferral of plans.

**Owner / Owner's Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_