

**BYLAWS
GOODYEAR FAITH & COMMUNITY ROUNDTABLE**

ARTICLE I NAME

The name of the organization shall be Goodyear Faith & Community Roundtable.

ARTICLE II PURPOSE

The purpose of the Roundtable shall be to connect Goodyear faith and community leaders and provide:

- a forum for discussion,
- a framework for the exchange of information, and
- stimulus for growing networks and identifying solutions responsive to the needs of the community.

ARTICLE III MEMBERSHIP & VOTING

All membership is voluntary.

Individual membership shall be open to all residents of the city of Goodyear.

Organization membership shall be open to representatives of businesses and faith organizations geographically located in the city of Goodyear, and nonprofit organizations who provide services to residents of the city of Goodyear.

All Individual members as defined in Article III, 14 years of age or older, shall have one vote each to be cast during attendance at any general or special meeting.

Organization members shall have one vote each to be cast during attendance at any general or special meeting; however, there is no limit to the number of individuals who may attend a meeting on behalf of an Organization member.

ARTICLE IV OFFICERS

The elected officers of this organization shall be a Chairperson and Co-Chairperson to be elected by a voluntary Steering Committee at special meeting in February, annually.

A special election shall be called if the Chairperson and/or Co-Chairperson are unable to serve a full term of office.

City of Goodyear staff will fulfill the administrative role of Secretary.

ARTICLE V DUTIES OF OFFICERS

Chairperson. The Chairperson shall fix the hour and place of meeting, have general

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supervision of the affairs of the Roundtable between its meetings, set the agenda, call the meeting to order and offer an opening prayer, and perform such other duties as are specified in these Bylaws. The Chairperson also acts as the official spokesperson of the Roundtable unless the members choose to elect one.

Co-Chairperson. In the Chairperson's absence, the Co-Chairperson shall function as "Acting" Chair.

The Officers are subject to the orders of the Roundtable and none of their acts shall be in conflict with actions taken by the Roundtable.

Secretary. The Secretary shall keep minutes and written records of majority opinions expressed at all meetings; coordinate all correspondence; and make records available for inspection for any proper purpose at any reasonable time.

ARTICLE VI COMMITTEES

A voluntary Steering Committee will be convened in February of each year for the purpose of selecting a Chairperson and Co-Chairperson.

The Officers shall have the authority to establish such additional committees as are necessary to carry out the affairs of the Roundtable.

ARTICLE VII CONDUCT OF BUSINESS

A quorum for any general or committee meeting shall be the number of members in attendance. Unless otherwise specified in these Bylaws, decisions at these meetings will be made by a majority vote of those members present.

ARTICLE VIII AMENDMENTS

The Bylaws may be amended at any regular meeting providing that the proposed item is on an agenda for discussion at a regular meeting at least one month prior to the vote and the proposal is circulated to Roundtable email subscribers and posted to the Faith & Community Roundtable webpage at least 14 days prior to the meeting at which the item is to be voted upon. The support of two-thirds (2/3) of those members in attendance for the vote is required to approve the amendment.