

City of Goodyear Development Services  
Dedication by Separate Instrument - Easement Information Form



DEVELOPER CONTACT INFORMATION:	
Development/Subdivision Name:	
Developer Name:	
Developer Contact Name:	
Developer Contact Email Address:	
Developer Contact Phone No.:	

PROPERTY OWNER CONTACT INFORMATION:	
Property Owner Name as listed on the provided Title Commitment:	
Property Owner Contact Name:	
Property Owner Contact Phone:	
Property Owner Email:	

LIST IMPACTED APN No(s):			
APN No:		<i>Note: All APN Property Owner names should be the same as Owner Name on Title Commitment and Assessor's Website. Different property owners require a separate request.</i>	
APN No:			
APN No:			
Section/Township/Range:		QS#	<a href="#"><u>Click here to utilize the Quarter Section Map:</u></a>
Provide the site address (if available) or cross-streets:			

WHICH TYPE OF EASEMENT IS REQUIRED FOR DEVELOPMENT (Select from List)	
	OR Other Type:

COMMITMENT FOR TITLE REPORT INFORMATION:	
Title Commitment Date (Must be less than 30-days old): <i>Note: If the title commitment is over 30-days old at the time of submittal, the commitment must be updated and will delay review and recordation of the easement. Additionally, prior to recordation, an updated title report shall be provided with the signed and notarized document provided to City for recordation (within 30-days of recordation).</i>	
Does the Title Commitment include the easement area(s)? <i>Note: If the title commitment does not, the commitment must be updated and will delay review and recordation of the easement.</i>	
List any Schedule B Exception #s that overlap with the required Easement. <i>Note: Any existing easements that overlap the proposed easement must be identified to ensure a conflict does not exist.</i>	
List any Exception #s that need further review and discussion. <i>Note: If there are any easements or schedule B items listed in the Title Commitment that may have restrictions or conflicts with the proposed easement, please identify them here.</i>	

LEGAL DESCRIPTION(S) AND ATTACHMENTS:	
Legal Description & Depiction has been provided with the submittal.	
Legal Description Title matches the title of the easement needed and identified above.	
Legal Description is a metes and bounds description of the proposed easement. <i>Note: The legal description shall be a metes and bounds, and shall not include exceptions in the description</i>	
Provide a copy of the most recent Alta Survey if available	

**THE PROJECT NARRATIVE:**

Who: Identify the property owner whose property this easement will be dedicated on. Who is building and maintaining the improvements within the easement?

What: What is the easement needed for (water line, water meter, public access, emergency access, temp. drainage, permeant drainage, etc.). What improvements will be within the easement (pavement, water meter, sewer manhole, water valve, drywells, retention basin, etc)?

Where: Where is the easement located in proximity to the development. Is it on the site to be developed, or on a different property to the south/north/east/west? Will this cross through multiple parcels, or over/under existing facilities?

When: Is this easement needed to be dedicated prior to the final plat (if there is a plat, the answer is yes)? Is the easement needed prior to permit issuance (if there is improvement plans associated with the easement, the answer is yes)?

Why: Why does the easement need to be granted to the City (secondary emergency access, drainage from public street, need for onsite public water/sewer main, etc)?