

Permanent Commercial Signage Submittal Guide

Online Application Information:

Submit applications at www.goodyearaz.gov/development

Application Type: Building Applications

Project Type: Sign Permit

Upload and Submit:

Checked files are the required files to submit with the application.

- Written Authorization from Landlord, Property Owner, or Property Association
- Electrical Plans (As Applicable)
- Structural Engineering and Details (Required when structure is over 6' in height)

Wall Signs:

- Color Elevation of Tenant Space with Frontage Dimensions
- Sign Dimensions: (In feet and inches)
- Total Height
- Total Width
- Height of Each Line of Text
- Total Square Footage
- Sign Attachment Details
- Site Plan with Location of Sign

Monument Signs:

- Color Elevation of Sign Including:
 - Sign Dimensions (In feet and inches)
 - Total Height (Top of Structure and Copy)
 - Total Width
 - Height of Each Line of Text or Tenant Space
 - Total Area Square Footage
 - Sign Attachment Details
- Site Plan Including:
 - Location of Sign(s)
 - Location of Fire Hydrants in Relation to Signage
 - Setbacks to Property Line(s) and PUE

ATTENTION:

This submittal guide is a reference/resource for applicants to prepare for submitting an application. This document is not required to be included with your attachments.

Items checked on this guide should be uploaded in your attachments. Plan sets may be uploaded as multi-page PDFs.

If the box is not checked, these items are not required but may be included if needed and can be uploaded to your project as a "Supporting Document."

Fees Due:

Plan review and permit fees are paid at time of permit issuance.