



GOODYEAR FIRE DEPARTMENT

Fire, Building & Life Safety Section

☐ Fire Safety
☒ Building Safety

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Goodyear ARIZONA

REQUIREMENT / PROCEDURE

09-RP-013

Subject: Extension of Approved Plans and Permits

Effective Date: 12/1/2009

Revised Date: 4/26/2010

PURPOSE

The purpose of this procedure is to clarify how extensions of Plans and Permits are to be granted and the associated costs and limits.

WHAT EXTENSIONS ARE AVAILABLE?

Extensions are available for both Approved Plans and Issued Permits.

APPLICANT'S RESPONSIBILITY

It shall be the applicant's responsibility to be aware of the status of their Permit Applications, Approved Plans and/or Issued Permits. The City is not required nor expected to inform the applicant prior to the abandonment or expiration of their Permit Applications, Approved Plans and/or Issued Permits.

EXTENSIONS OF PERMIT APPLICATIONS

Extensions of Permit Applications are not available. If the applicant has not resubmitted plans or performed a similar action within 180 days of the City's last action on the application then the Permit Application shall be deemed abandoned. Picking up of Redlines or similar action shall NOT be deemed to be an action that would reset the 180 day limitation.

EXTENSIONS OF APPROVED PLANS

These are Building Safety plans that have been approved by the City of Goodyear but for which a Building Permit has not been issued. Approved Plans are valid for only 180 days from the original approval notification date. Once the 180 days have elapsed, the plans shall be deemed abandoned. To be eligible to apply for an extension all Plan Review Fees including Building Safety and Fire Building Code must be paid in full.

Each application for an extension must be in writing, demonstrate justifiable cause and accompanied by a non-refundable \$100 administrative fee. The Building Official shall have the exclusive authority to grant the extension and determine if the justifiable cause has been demonstrated.

If the extension is granted, it shall be for a period of time not to exceed 90 days (IBC 105.3.2) at which point if an additional extension has not been granted the application shall be deemed abandoned.

EXTENSIONS OF BUILDING PERMITS

These are Building Permits that have been issued by the City of Goodyear. Building Permits which have been issued but for which an inspection has not been performed within the last 180 days shall become invalid. Inspections which are scheduled and then cancelled shall not be deemed to restart the 180 day clock. To be eligible to apply for an extension all Fees due the City shall have been paid in full and all Deferred Submittals shall have been submitted, approved and issued.

Each request for an extension must be in writing, demonstrate justifiable cause and accompanied by a non-refundable \$100 administrative fee. The Building Official shall have the exclusive authority to grant the extension and determine if the justifiable cause has been demonstrated.

If the extension is granted, it shall be for a period of time not to exceed 180 days (IBC 105.5) at which point if an additional extension has not been granted the Building Permit shall be deemed an invalid permit.

LIMITATIONS ON EXTENSIONS

Extensions shall not be granted for Approved Plans or Building Permits after the code under which they had been approved is superseded. The code shall be deemed to be superseded on the effective date of the new building code as adopted by the City of Goodyear.

ABANDONED PLANS

Renewal of Abandoned Plans is not permitted. A completely new application for permit with all applicable fees and documents is required. This application will be reviewed separately and additional comments and/or corrections may be generated.

INVALID PERMITS

Renewal of Invalid Permits is not permitted. A completely new application for permit with all applicable fees and documents is required. This application will be reviewed separately and additional comments and/or corrections may be generated. At the discretion of the Building Official, the valuation for the new permit may be based upon the work to be completed that had not been previously inspected and approved but the permit would need to include all work including that completed under the previous permit.

ADDITIONAL FEES

If more than an hour of staff time is spent on any of the above requests then the applicant shall be charged at the rate of \$100 per hour for this additional time as required by the City of Goodyear Building Code. This fee must be paid in full prior to the issuance of any extension.

Prepared By: Bill King, Plans Review Supervisor	Approved By: Ed Kulik, Chief Building Official
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